

# **FORWARD PLAN OF PROPOSED CABINET BUSINESS**

**PERIOD: JANUARY TO MARCH**

**SUMMARY OF ANTICIPATED DECISIONS TO BE TAKEN AT CABINET MEETINGS**

**Please contact the Cabinet Support Office (2087 2396) if you require any further information**

Report Title	Summary of Issues & Proposed Recommendation	Scrutiny Traffic light status	Consultees	Decision Maker
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**19 January 2017**

**Community Development, Co-Operatives & Social Enterprise**

<p>Re-provision of Library Services at Cardiff Royal Infirmary</p>	<p>Through the maturing strategic partnership arrangements in Cardiff an opportunity has presented itself for an ambitious multiagency Hub located at Cardiff Royal Infirmary (CRI).</p> <p>The CRI is currently only 35% fully refurbished and in use, which presents itself an opportunity for complementary services to be collocated within the building.</p> <p>There are a range of council services that are currently being considered, however the immediate opportunity is to co-locate the Library with a Café and Information Centre in the vacant Chapel.</p>	<p>AMBER</p>		<p>Cabinet</p>
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**Corporate Services & Performance**

<p>WITS (Wales Interpretation and Translation Service): Transfer of hosting responsibilities from Gwent Police to City of Cardiff Council</p>	<p>The service was launched in 2009 (with support of Welsh Government grant) as a “one-stop-shop” designed to improve the access to public services for vulnerable people whose first language isn’t English or Welsh and those who may be disadvantaged by a disability.</p> <p>The service is currently hosted by Gwent Police however they have been seeking a Local Authority partner to take over hosting responsibilities due to the legal restrictions they have with regards to the running and development of the service.</p> <p>Proposal to move the service over to City of Cardiff Council to host the service by end of financial year.</p>	<p>AMBER</p>		<p>Cabinet</p>
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Update of the Council's Alcohol and Drug Misuse Policy	The Council's Alcohol and Drug Misuse Policy, dated 2004, needs to be updated to include further advice and guidance and to specifically include matters concerning the misuse of substances. In addition there is a need to clarify the roles and responsibilities for employees, managers and HR People Services and emphasise the support offered to employees. The manager's guide which supports the policy has also been updated. As part of the Council's application for the Corporate Health Standard Bronze Award it is important that we have in place a clear policy that demonstrates a commitment to supporting employees who may have issues related to misuse.	GREEN		Cabinet

### Early Years, Children & Families / Health, Housing & Wellbeing

Proposal to develop a Regional Social Care Training Unit for Cardiff and Vale of Glamorgan	The report seeks to secure an agreement that Cardiff Council in conjunction with the Vale of Glamorgan create a regional Social Care Workforce Development Unit based on a fully integrated model	AMBER		Cabinet
Direct Payments to Vulnerable People	<p>The purpose of the direct payments support scheme is to ensure that adequate advice, information and support is available to all relevant client groups, to enable the service user to effectively use direct payments to enhance their quality of life, operating efficiently within statutory requirements of the system.</p> <p>The direct payment service has been reviewed and it is proposed to deliver a revised model and delivery of service to optimise that there is choice and control for the citizen:</p>	AMBER		Cabinet

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### Education

The Performance of Cardiff Schools 2015/2016	The report informs Members of the performance of schools in 2015/16 and overtime. As such, it provides evidence of the extent to which the Council fulfils its principal responsibility with respect to education, namely that of improving the outcomes achieved by all learners. Sections of the report also relate to factors such as attendance, exclusion and the number of young people not in education, employment or training that are crucial to learners' wellbeing.	GREEN		Cabinet
School Organisation Proposals: The provision of additional English-medium primary school places at Radyr Primary School	At its meeting on 15 September 2016, the Cabinet authorised Officers to proceed to public consultation on a proposal to provide additional English-medium primary school places at Radyr Primary School.  This report summarises the views expressed during the consultation together with recommendations regarding how to proceed.	AMBER		Cabinet

### Transport, Planning & Sustainability

Supplementary Planning Guidance - Residential Design Guide, Tall Buildings, Locating Waste Management Facilities, Planning Obligations	To consider comments made on the SPG's during public consultation and recommend to Council that they be approved for development management purposes.	AMBER		Cabinet
Cardiff Cycle	Cycling is growing in Cardiff. The 2015 Cardiff Bike Life report	GREEN		Cabinet

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Strategy	shows that Cardiff is experiencing significant growth in the numbers of people cycling. The city compares favourably with other UK cities which are currently benefiting from higher levels of capital investment in cycling. Maintaining this growth is a key part of the work required to meet our target of 50% of all trips to be made by sustainable modes by 2026 and to become the most liveable capital city in Europe.			

**16 February 2017**

**Leader - Economic Development & Partnerships**

City Deal Update				Cabinet
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**Community Development, Co-Operatives & Social Enterprise**

Alternative Delivery Model - Arts Venues	Following a procurement process an organisation will have been identified to undertake the management of the Council's Arts Venues (St David's Hall and New Theatre) including evaluation against the Council's "default" position – the Enhanced In House model/position.	Amber		Cabinet
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**Corporate Services & Performance**

Budget Monitoring - Month 9 Report	The report will outline the overall financial monitoring position of the Council in respect of both revenue and capital accounts. This will include an analysis of key variances based on the first nine months of the financial year.	GREEN		Cabinet
Corporate Plan 2017-2019	The Corporate Plan forms part of the Council's policy framework and sets out the Council's strategic policy priorities and well-being	RED		Cabinet

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	objectives as required by the Well-being of Future Generations (Wales) Act 2015. It also forms part of the required statutory improvement framework as it discharges the Council's obligations under the Local Government (Wales) Measure 2009 to publish a stage one plan, setting out how the Council plans to achieve its priorities for improvement.			
Quarter 3 Performance	This report presents a summary of the Council's performance for Quarter 3 of the 2016-17 financial year, providing Cabinet with an opportunity to review performance, consider any emerging issues, and direct and remedial actions considered necessary	GREEN		Cabinet
Budget Report 2017/18	To recommend the Cabinet budget proposals be approved by Council together with the necessary statutory recommendations	GREEN		Cabinet

### Health, Housing & Wellbeing

Application to suspend the Right to Buy and Right to Acquire in Cardiff	Further to the Cabinet report of 10 <sup>th</sup> November, this report seeks to outline consultation responses and approve the submission of the application to Welsh Government to suspend the Right to Buy/Acquire across the whole of Cardiff for a period of 5 years.	AMBER		Cabinet
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**16 March 2017**

### Leader

Bilingual Cardiff: 5 Year Strategy - 2017-2020 & WESP	The Welsh Language (Wales) Measure 2011 established a legal framework to impose duties on certain organisations to comply with standards in relation to the Welsh language by way of sub-legislation (Welsh Language Standards (No.1) Regulations 2015).	GREEN		Cabinet
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	<p>Standard 145 requires the Council to produce and publish a five-year strategy by the 30th of September 2016 which sets out how we will promote and facilitate the use of Welsh. The draft strategy was published for consultation by the deadline date above.</p> <p>Under section 84 of the School Standards and Organisation (Wales) Act 2013 local authorities must produce a Welsh in Education Strategic Plan (WESP) to provide the strategic direction for the planning and delivery of Welsh-medium and Welsh-language education in the authority.</p>			

### Corporate Services & Performance

Annual Pay Policy Statement 2017/18	<p>The Localism Act 2011 requires authorities annually to develop and make public a pay policy statement on all aspects of Chief Officer remuneration and the lowest paid in the authority. Since 2011, Cardiff has taken a broader approach and has produced a policy statement covering all employee groups other than teachers.</p> <p>Under section 39 of the Act, the Council's pay policy statement must be approved by a resolution of the authority by the 31 March immediately preceding the financial year to which it relates.</p>	GREEN		Cabinet Council
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### Education

School Admission Arrangements 2018/19	In accordance with Section 89 of the School Standards and Framework Act 1998 and the Education (Determination of Admission Arrangements ) (Wales) Regulations 2016 the Council is required to review the School Admission Policy annually.	AMBER		Cabinet
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	The School Admission Arrangements must be determined for implementation in September 2018.			
Proposed Change of Status of St David's Catholic Sixth Form College - Implications for the Local Authority	<p>St David's Sixth Form Catholic Sixth Form College is considering its strategic options for the future and, more particularly, a closer connection with the Council.</p> <p>The report will outline the options considered by St David's and explain the implications, benefits and risks to the Council. It will also include a synthesis of feedback from key stakeholders including secondary schools.</p>	AMBER	<p><i>Planned consultation;</i></p> <ul style="list-style-type: none"> <li>• <i>St David's College will consult with Welsh Assembly Members, Careers Wales, Estyn, Colegau Cymru, The Education Commission of the Diocese, FE Colleges, Local Secondary Schools, HE Institutions, Local Authorities</i></li> </ul>	Cabinet

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			<p><i>, Regional Transport Consortium, The Police and Crime Commissioner, Local Elected Members, Local Members of Parliament, The Student Union, staff and recognised Trade Unions and the Welsh Language Commissioner.</i></p> <ul style="list-style-type: none"> <li><i>• In preparing the Cabinet Report LA</i></li> </ul>	

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			<i>officers will consult with all Cardiff Secondary Schools.</i>	

### Health, Housing & Wellbeing

Housing Revenue Account (HRA) Business Plan 2017/18	<p>Issues covered in the HRA Business Plan are to:</p> <ul style="list-style-type: none"> <li>• set out the authority's purpose or mission as a social housing landlord;</li> <li>• set out objectives and standards for the service;</li> <li>• plan how to achieve the objectives and standards set out (the strategies);</li> <li>• plan resource and financial requirements;</li> <li>• provide a framework for monitoring and evaluating the progress of the housing 'business';</li> <li>• communicate the authority's plans to its tenants, the Assembly, other key stakeholders, partners and the wider community.</li> </ul>	GREEN		Cabinet
Cardiff and Vale of Glamorgan Population Needs Assessment	Section 14 of the Social Services and Wellbeing Act 2014 requires that local authorities and Local Health Boards must jointly carry out an assessment of the needs for care and support, and the support needs of carers in the local authority's area.	GREEN	There has been an extensive engagement process undertaken to inform the development of the Population Needs	Cabinet

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			<p>Assessment under the banner of 'Let's Talk'. This has involved a number of different mechanisms including focus groups, online surveys, hard copy surveys available in community and health care settings and professional workshops.</p>	